



# Eclipse Distributing Dealer Credit Application

Please complete the following application thoroughly. Credit terms considered after receipt of completed application.

## COMPANY INFORMATION

Name of Company \_\_\_\_\_ Referred by \_\_\_\_\_  
 Billing Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_  
 Shipping Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_  
 Telephone # \_\_\_\_\_ Fax # \_\_\_\_\_  
 Approx. Gross Annual Sales \$ \_\_\_\_\_ Date Business Established \_\_\_\_\_  
 Ownership Type: \_\_\_ Corporation \_\_\_ LLC \_\_\_ Partnership \_\_\_ Proprietorship Federal Tax ID # \_\_\_\_\_  
 Name(s) of Owners/Principals/Shareholders  
 Name \_\_\_\_\_ Title \_\_\_\_\_ S.S. # \_\_\_\_\_  
 Home Address \_\_\_\_\_ Phone # \_\_\_\_\_  
 Name \_\_\_\_\_ Title \_\_\_\_\_ S.S. # \_\_\_\_\_  
 Home Address \_\_\_\_\_ Phone # \_\_\_\_\_  
 Accounts Payable Contact \_\_\_\_\_ Email Address \_\_\_\_\_  
 Sales / Promo Contact \_\_\_\_\_ Email Address \_\_\_\_\_

## BANK REFERENCE

Bank Name \_\_\_\_\_ Type of Account \_\_\_\_\_  
 Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_  
 Contact Person \_\_\_\_\_ Phone # \_\_\_\_\_  
 Savings Account # \_\_\_\_\_ Checking Account # \_\_\_\_\_

## TRADE REFERENCES

Name of Company \_\_\_\_\_  
 Street Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_  
 Business Phone # \_\_\_\_\_ Business Fax # \_\_\_\_\_  
 Name of Company \_\_\_\_\_  
 Street Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_  
 Business Phone # \_\_\_\_\_ Business Fax # \_\_\_\_\_  
 Name of Company \_\_\_\_\_  
 Street Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_  
 Business Phone # \_\_\_\_\_ Business Fax # \_\_\_\_\_

## SECURITY & GUARANTEE

I, \_\_\_\_\_, residing at \_\_\_\_\_, for and in consideration of your extending credit at my request to \_\_\_\_\_ (hereinafter referred to as the "Company"), of which I am authorized as its \_\_\_\_\_ (owner/shareholder), hereby personally guarantee payment to ecensys, LLC dba Eclipse Distributing of Grand Rapids in the state of Michigan for any obligation of the Company and hereby agree to bind myself to pay you on demand any sum which may become due to you by the Company whenever the Company shall fail to pay the same. It is understood that this guarantee shall be continuing and irrevocable guarantee and indemnity for such indebtedness of the Company. I do hereby waive notice of default, non-payment, and notice thereof and consent to any modification or renewal of credit agreement hereby guaranteed. In the event of default I hereby consent to legal action against me to be conducted in the state of Michigan in a court of law in the county of Kent.

Date \_\_\_\_\_ Signature \_\_\_\_\_ Credit Desired \_\_\_\_\_

When completed, please Fax to **616-301-2061** or email to **sales@eclipsedistributing.com**

 **Illinois Department of Revenue**  
**CRT-61 Certificate of Resale**

**Step 1: Identify the seller**

1 Name \_\_\_\_\_  
2 Business address \_\_\_\_\_  
\_\_\_\_\_  
City State Zip

**Step 2: Identify the purchaser**

3 Name \_\_\_\_\_  
4 Business address \_\_\_\_\_  
\_\_\_\_\_  
City State Zip

5 Complete the information below. Check only one box.

- The purchaser is registered as a retailer with the Illinois Department of Revenue. \_\_\_\_\_  
Registration number
- The purchaser is registered as a reseller with the Illinois Department of Revenue. \_\_\_\_\_  
Resale number
- The purchaser is authorized to do business out-of-state and will resell and deliver property only to purchasers located outside the state of Illinois. See Line 5 instructions.

**Note: It is the seller's responsibility to verify that the purchaser's Illinois registration or Illinois resale number is valid and active.**

**General information**

**When is a Certificate of Resale required?**

Generally, a Certificate of Resale is required for proof that no tax is due on any sale that is made tax-free as a sale for resale. The purchaser, at the seller's request, must provide the information that is needed to complete this certificate.

**Who keeps the Certificate of Resale?**

The seller must keep the certificate. We may request it as proof that no tax was due on the sale of the specified property.

**Do not** mail the certificate to us.

**Can other forms be used?**

Yes. You can use other forms or statements in place of this certificate but whatever you use as proof that a sale was made for resale must contain

- the seller's name and address;
- the purchaser's name and address;
- a description of the property being purchased;
- a statement that the property is being purchased for resale;
- the purchaser's signature and date of signing; and
- either an Illinois registration number, an Illinois resale number, or a certification of resale to an out-of-state purchaser.

**Note:** A purchase order signed by the purchaser may be used as a Certificate of Resale if it contains all of the above required information.

**Step 3: Describe the property**

6 Describe the property that is being purchased for resale or list the invoice number and the date of purchase.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Step 4: Complete for blanket certificates**

7 Complete the information below. Check only one box.

- I am the identified purchaser, and I certify that all of the purchases that I make from this seller are for resale.
- I am the identified purchaser, and I certify that the following percentage, \_\_\_\_\_ %, of all of the purchases that I make from this seller are for resale.

**Step 5: Purchaser's signature**

I certify that I am purchasing the property described in Step 3 from the stated seller for the purpose of resale.

\_\_\_\_\_  
Purchaser's signature Date

**When is a blanket certificate of resale used?**

The purchaser may provide a blanket certificate of resale to any seller from whom all purchases made are sales for resale. A blanket certificate can also specify that a percentage of the purchases made from the identified seller will be for resale. In either instance, blanket certificates should be kept up-to-date. If a specified percentage changes, a new certificate should be provided. Otherwise, all certificates should be updated at least every three years.

**Specific instructions**

**Step 1: Identify the seller**

**Lines 1 and 2** Write the seller's name and mailing address.

**Step 2: Identify the purchaser**

**Lines 3 and 4** Write the purchaser's name and mailing address.

**Line 5** Check the statement that applies to the purchaser's business, and provide any additional requested information.

**Note:** A statement by the purchaser that property will be sold for resale will not be accepted by the department without supporting evidence (e.g., proof of out-of-state registration).

**Step 3: Describe the property**

**Line 6** On the lines provided, briefly describe the tangible personal property that was purchased for resale or list the invoice number and date of purchase.

**Step 4: Complete for blanket certificates**

**Line 7** The purchaser must check the statement that applies, and provide any additional requested information.

**Step 5: Purchaser's signature**

The purchaser must sign and date the form.

